

## Focus on Facilitation 3-Day Workshop

Day 1	Day 2	Day 3
Welcome Background Individual planning Introductions Objectives Key skills TEC tools	Index cards: tough questions review	TEC agenda example
	Blue Hat Client Interview  Prepare A.G.O., focus, agenda and present coaching  ↓	20- to 40-minute facilitations, coaching*  ↓
Choose from 4- day agenda to fit group.	Red Hat: Demonstrate techniques	
<b>LUNCH</b>		
Into Green Hat  Green Hat Concept Fan	10-minute presentations and coaching  ↓	↓  Blue Hat forms review  Plan facilitate  Fieldwork requirements
3-minute presentations and coaching	Choose from 4- day agenda to fit group	
Debrief the day Assign evening work	Debrief the day Assign evening work	Review templates and Code of Ethics Wrap Up

\*length of facilitations depend on number of participants in the workshop