

Focus on Facilitation™

A new course for
Facilitators, Team Leaders
and Managers

What if you could walk into any meeting, with any group of people, and help them be more effective? Can you imagine how sought after you would be? And how productive your meetings would become?

That's what *Focus on Facilitation™* is all about. This new course shows you how to combine tools from all three de Bono Thinking Systems to become an expert facilitator for any kind of meeting. Get employees engaged and help them accomplish much more—before, during, and after attending the new kinds of meetings you will plan and facilitate for them.



This instructor-led workshop teaches practical tools; requires multiple, coached facilitation practices; and includes many useful resources to support you in applying your new techniques:

- Executive portfolio with room for all your facilitator visuals
- Complete facilitator handbook (we call it the facilitator's bible!)

- Exercise book to collect all the tips you get and thinking you do during the workshop
- Facilitation cards to “deal” yourself a visual map of the agenda you’re planning
- Table mats that engage your meeting participants in tracking group progress
- Slide rules so participants can easily call to mind the steps in the de Bono thinking methods
- Capture cards for writing, sorting, and assessing ideas generated
- Energy dots to indicate top priority ideas and to measure buy-in on decisions made
- Catalog of colorful, practical facilitation supplies, both de Bono specific and generic

With the proficiency gained from this course, you'll have complete confidence in your ability to work with groups as an expert de Bono facilitator.

Participants will show up prepared and will contribute fully when you employ all your new tools and techniques. They will rave about your meetings and the results that come from them.

